

Scituate Fire & Rescue Engineering Board

P.O. Box 123, North Scituate, RI 02857

Minutes – September 8, 2014

1. Call to Order

Meeting was called to order at 6:00pm at the Hope Jackson Fire Department

The following members were present:

Station 20: Chief Adam Hebert

Station 40: Chief Donald Campbell

Station 60: Chief Peter Cugini and Deputy Chief Keith Brown

Secretary/Treasurer: Kerri Dexter

2. Minutes of Previous Meeting

Minutes from July 28, 2014 accepted and approved.

3. Treasurer's Report

Accepted and placed on file

4. Old Business

Training:

- **None to report**

Communications:

- **Deputy Chief Keith Brown reports DNR will be checking equipment**

in Station 60's district this week. Deputy Chief Brown presented to the board a cost of \$1000.00 for coverage maps of the town to survey antennas. Tabled until next meeting to see if any improvements are made when DNR checks Station 60's antenna.

SOPS:

- None to Report

Long Term Planning:

- Chief Hebert putting together a presentation for Town Council of responses to calls in town from data given by the dispatch logs.

Other business: Col. Randall, Reginald Centracchio, and Mark Anderson present

- Dispatching of Old Plainfield pike (including roads off of it)
 - o Workshop to be held with fire chiefs and Mark Anderson
- Not all dispatchers are dispatching calls as expected.
- During day is a station 50 & 40 response. After 6pm is a station 50, 60, & 20 response.
- When station 60 is dispatched, station 20 is dispatched
- Re-wording needed for Rescue 1 & MVA calls in Station 50 district
- District Lines and second due apparatus need to be clarified

- **IMC Dispatch (Tri-Tech)**

- o Need to reach out to and get a quote from Tri-Tech to turn on fire incident software, which will create incident numbers and reports.
- o Question raised that other departments did not know when SARCO was in service, Dispatch will put out a notification over the radio when they are in service.
- o Discussion of Mutual Aid for per diem Rescue's. If one rescue is out on a call, the other rescue is not to be dispatched out of town for mutual aid.

- **I Am Responding**

- o Discussion of how software works. Col. Randall agreed to have I am Responding on a screen where the dispatchers can view who is responding to the calls.
- o North Scituate last station left to enroll in I Am responding
- o Deputy Chief Brown is going to contact I am Responding representative to setup dispatch view

- **Police & Fire Dispatching**

- o Question arised of who was being sent to Fire/ EMS calls first, police or fire? All fire/EMS calls should have fire being dispatched first. Dispatcher works solo and dispatches one agency after another and delay for either agency should not be more than 10-20 seconds. Any issues that arise should be brought to Anderson's attention.

- **Rescue Spec's**

- o Questions of Rescue specification discussed with Chief Hebert, Chief Campbell, and Centracchio. Centracchio will recommend to the town to preceed with the purchase of rescue's as specified by the fire

suppression and ems committee.

5. New Business

- Chief Cugini asked how per diem rescue in town works, in regards to members of station 60 taking shifts. Chief Hebert and Chief Campbell stated members on the per diem schedule have to do a volunteer duty night shift on a rescue in town. Also, the members have to participate in an EMS training every month.
- During the Art Festival, October 11-13th, Rescue 1 (per diem) will be on 7am-7pm and Rescue 2 (per diem) will be on 6am-6pm.

6. Reports

A. Station 20:

- None to report

B. Station 40:

- On September 17th a Mock MVA will be held in Sta. 40's district

C. Station 60:

- None to report

The next Engineering Board meeting will be held on Monday September 22, 2014 at 7:00pm at the North Scituate Fire Department. The meeting adjourned at 8:15pm.